

Parochial Church Council of St Thomas' Church Kendal

Annual Report and Financial Statements

for the Year Ended

31 December 2017

Charity No: 1129872

Parochial Church Council of St Thomas' Church Kendal

Annual Report and Financial Statements

for the Year Ended 31 December 2017

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Parochial Church Council of St Thomas' Church Kendal

Annual Report

for the Year Ended 31 December 2017

Church Office: St Thomas' Church
Stricklandgate
Kendal
Cumbria
LA9 4QG

Incumbent: Revd George Briggs

Bankers: Yorkshire Bank plc
7 Stricklandgate
Kendal
Cumbria
LA9 4NB

Independent
Examiner: Helen Holmes BSc FCA
Stables Thompson & Briscoe
Lowther House
Kendal
Cumbria
LA9 4DX

Legal Advisors: Arnold Greenwood Solicitors
8 & 10 Highgate
Kendal
Cumbria
LA9 4SX

Parochial Church Council of St Thomas' Church Kendal

Annual Report

for the Year Ended 31 December 2017 (continued)

Administrative Information

St Thomas' Church is situated in the northern part of the Market town of Kendal. It is the Resource Church in the Lyth Valley Team and is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Thomas' Church, Stricklandgate, Kendal, LA9 4QG.

The Parochial Church Council (PCC) has registered with the Charity Commission (charity number 1129872). There is one related trust, the St Thomas' (Kendal) Trust (registered charity number 514353) which holds and administers the church property.

PCC members who have served from 1 January 2017 until the date this report was approved are:

Incumbent	The Revd George Briggs	(Chairman)
Curate	Rev Gavin Rushton	
Wardens	Mrs Christine Burgess Mr Roger Parker-Oxspring	
Deanery Synod Representatives	None appointed	
Elected Members	Mrs Beth Booker	(from APCM 2017)
	Mr Neil Carter	
	Mr Rob Funning	(until APCM 2017)
	Mr Nick Gray	
	Mrs Jane Higham	(until APCM 2017)
	Mrs Pauline Kelly	(until APCM 2017)
	Mr Andrew Kohn	
	Mr Martin Lawson	
	Mrs Moyra Lee	
	Mr Julian Legat	
	Miss Jenny Ottewell	(until APCM 2017)
	Mr Tim Waddington	

The Treasurer is Mr Kevin Cook.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Thomas' PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish and beyond the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building complex of St Thomas' Church, Stricklandgate, Kendal, and the other building owned by St Thomas' Church.

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Annual Report

for the Year Ended 31 December 2017 (continued)

Vision, Mission and Strategy

Our purpose at St. Thomas' is
to be the **FAMILY** of God in the **PRESENCE** of God,
making a difference on our **FRONTLINES**

THE LEADERSHIP TEAM comprises

Priest-in-charge	George Briggs
Curate	Gavin Rushton
Prayer Co-ordinator	Shellie Briggs
Youth Co-ordinator	Rob McLellan
Children and Families Co-ordinator	Wendy Young

THE STAFF TEAM comprises

Community Link Worker	Rod Redhead
Administrator	Jean Thorp
Administrator	Janet Sullivan
Cleaner	Jonathan Cook

Achievements and Performance

Church attendance

In 2017 there were 294 members on the Church Electoral Roll, 22% of who are residence within the parish. The average weekly attendance at services on Sundays, counted during October was 185 adults and 40 children.

The full PCC met ten times during the year with a good level of attendance. Groups met between meetings as appropriate and reported back to the PCC for discussion and decision. The key groups on the PCC are the Standing Committee, the Staffing Committee and the Finance Committee. Special committees are formed if particular issues need some specific consideration before being presented to the full PCC body.

PUBLIC BENEFIT

When planning St Thomas' programme of activities for the year, the Priest in Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities for the advancement of religion by:

Offering people the opportunity to gather together for worship, prayer and teaching at our range of Sunday services as well as our mid-week service of Holy Communion followed by lunch.

Enabling discipleship and vision for every church member to be good news on their frontlines.

Providing pastoral care in a variety of ways e.g. Life groups, visiting the sick, supporting people and families with special needs and Cedars, providing fellowship for people of retirement age.

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for the Year Ended 31 December 2017 (continued)

Offering imaginative programmes of teaching to children, supplemented by Messy Church and the popular Holiday Club every year.

Committing to work to support and benefit the whole community of St Thomas's Primary School.

Working with youth, with a weekly Encounter event, Youth Alpha and a summer camp at Soul Survivor.

Resources to support the 20-30s including a weekly time of discussion and fellowship through discipleship courses.

Providing a Toddler group on three mornings each week, one of which is held at the local community centre.

Providing a weekly group for expectant mums and babies not yet toddling.

Supporting young (and expectant) mums with a weekly life group with a crèche available.

Making the church and lounge available to uniformed organisations and available to hire to the wider community.

Promoting and supporting mission partnerships with churches, organisations and people whose primary objective is to proclaim Jesus Christ, Saviour and Lord and who show the faith, love and hope of Christ in action at home and abroad.

To facilitate this work it is important that we maintain the fabric of the Church of St Thomas' and the attached church lounge.

Vision - God for All

With hundreds of partner churches across our country we are working to fulfil the God for All vision: "By 2020 every person in Cumbria of all ages and backgrounds will have had an opportunity to discover more of God and God's purpose for their lives, so that they will discover more of Jesus and the Good News and become followers of Jesus within a Christian community".

At last year's APCM we highlighted our call to be a church that is effectively equipping and sending a missionary people into our town, county and beyond. This review of 2017 sets out what it has looked like for us to pursue these priorities and take hold of the opportunities for mission in our parish and beyond in the course of the year.

Values

At St Thomas's we are committed to the following priorities for life together:

The Family of God - A place to build healthy relationships, love one another well: support, challenge and encourage each other. To grow powerful people who are secure in their identity as a son or daughter of God.

Living in the presence of God - Making a priority of personal encounter with God through prayer, worship, reading and studying scripture and by ministering to one another. To live in pursuit of knowing and experiencing who He is and who He says we are. Valuing the love and empowering presence of God and our relationship with Him.

Parochial Church Council of St Thomas' Church Kendal

Annual Report

for the Year Ended 31 December 2017 (continued)

Making a difference on our front lines – we want everything that we do together in church to resource and equip us as we seek to represent Jesus in all that we do. We want to introduce people to Jesus and carry high expectations that God's desire is to transform and redeem lives and situations and work through us for His glory. We want to take risks as we live out our faith, and develop a hunger to live a life of service to God and people whether it's church, Kendal, UK or the wider world.

Leadership

St Thomas' Kendal Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend George Briggs, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the finances of the church, for maintaining the fabric of our Church building and our property at 79 High Garth, and for the employment of 6 fantastic staff – our Youth coordinator Rob McLellan and Wendy Young our Children and Families Coordinator, Janet Sullivan and Jean Thorp our administrators, Rod Readhead our community outreach worker, and Jonathan Cook our caretaker. In the first half of the year a New Wine/NISCU Intern Esther Hulme worked with our children, youth and schools ministry, and for the latter part of 2017 Caleb McLellan has come to intern and train with the music and worship team.

The PCC work with a Core Leadership Team (George Briggs, Shellie Briggs, Reverend Gavin Rushton, Wendy Young, Rob McLellan) gathered by the incumbent to work together and pray into strategy and direction, and to connect with the wider leadership of ministries across the church to encourage, oversee and equip them. The PCC has small groups working on Staffing, Finance and Buildings to focus our trustee responsibility in each of these areas and report to PCC with recommendations and any work requested from them.

Rev Gavin Rushton, our Curate at St Thomas's and St Catherine's was ordained Priest at Carlisle Cathedral in July and continues to bring wonderful leadership to us! We are richly blessed by a number of experienced and active retired clergy and our licensed Readers Kevin Cook, Neil Carter, Judith Cobban, Maureen Stevens and David Sharps: we are grateful for their ministry within and beyond St Thomas's. We have in Christine Burgess and Roger Parker-Oxspring excellent Church Wardens for whose seen and unseen service along with the wardens' team we are extremely thankful. Add dozens of volunteers giving time, love, skill, service and leadership to all aspects of church life and ministry and we have some measure of the fruitful life and resources we are blessed with.

Worship and Life Together

At the heart of our weekly and monthly gatherings for worship and prayer we seek to encounter God and celebrate the evidence of his empowering and transforming presence in daily life. Our teams for sung worship, leaders and preachers continue to place high value on listening and discerning what God the Holy Spirit is saying to encourage and shape the church.

Themes for our services and life groups have included "Revealing Jesus to the World", "Building Big People", "The Easter Story", "Mission School", "Generous God, Generous People", "Invitations from Jesus", "Love, Paul" a term long series looking at the heart and theology of Paul and "The Coming King", an Advent exploration of 'Last Things' and the second coming of Jesus.

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for the Year Ended 31 December 2017 (continued)

As a church God calls us to commit wholeheartedly to one another. Ongoing development of our structures of fellowship and pastoral care is a priority – to create connection and belonging in our life together. At the heart of this is our network of Life Groups, most of which in the last eighteen months have chosen to reshape or plant a new group in order to anticipate and create capacity for newcomers. Groups gather weekly in homes and at church for parents and pre-schoolers. Our expanding Cedars network provides outreach and fellowship events for over-sixties. Welcome teams and welcome teas provide a way in for newcomers to belong to a large family.

Women's breakfasts, walking groups, life and connect groups have provided some of the opportunities we need to connect with each other and journey with God. Access to prayer ministry, particularly at services is firmly established. Our journey together is full of reward, but it is not always an easy one – and our commitment to love one another well has again been evident in the face of sickness, grief and tough circumstances.

Training and Equipping

It has been exciting to host, enable and access a great variety of training in the course of 2017: We hosted a day of training with Ffald-y-Brenin, inspiring us with the vision and potential of Local Houses of Prayer, and in the summer hosted a "Growing in the Prophetic" day with Liz Evans who taught and encouraged us to grow in hearing God's voice and sharing his heart in our everyday lives.

We were involved in planning and hosting a second New Wine "Landmark" weekend of teaching and worship in Lancaster, church members have gone in good number to New Wine, Keswick, and Soul Survivor and Blaithwaite through the summer months, to leadership training events and gatherings, conferences for Youth work and training around the issue of pornography with Manchester based "Naked Truth".

In May and June we turned St Thomas's into Mission School, and embarked on a packed programme of mission focussed activity and which included visits and input from our CMS, Crosslinks and ECM Mission partners and ministry school students from Eastgate Church in Kent, workshops on testimony, evangelism, access and inclusion, 40 days of daily e-mail challenges and activities, a week of 24/7 prayer in response to the Archbishops' call to prayer "Thy Kingdom Come" which included invitations for prayer to every home in the Parish. The specific evangelistic focus of our prayer week expressed very well our desire to combine the pursuit of God's presence with the call to mission. Other initiatives such as weekly "Treasure Hunting" have also continued this year – a group gathers to pray for clues before going out into the Parish to seek the treasure (people) highlighted for prayer!

PCC have supported four young adults stepping out in short term mission and discipleship with bursaries, and we celebrated short term mission experience through a series of after service talks entitled Windows on the World, hearing back from young people and families who recently had the opportunity to be involved with God's work elsewhere in the world.

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for the Year Ended 31 December 2017 (continued)

In April a team of our teenagers went to Mexico with Urban Saints to build a house – quite apart from the life-changing trip itself, the months of teamwork and fundraising beforehand were remarkable!

The church's mission and evangelism

We use the language of frontlines to encourage and promote a mission mind set for our daily lives. Within the life of the church our frontlines include a great deal of activity within building, our popular toddler groups, and Bumps and Babes, Wednesday Communion with lunch afterwards – each enabled by a committed team and making opportunities for relationship, welcome and discipleship. Or Space themed Half Term Holiday Club in the autumn welcomed on average 80 children daily and 180 with family and friends for our Supper and Celebration Evening! Our Christmas Carol Service and community choir drew people together to celebrate – this year including a school choir and families. We have welcomed 7 people for baptism, and conducted 9 funerals with our community.

Within our parish community frontlines include the toddler group in Hallgarth, and good connections have continued through the weekly supermarket bus project. After strategic conversations about child poverty with SLDC and Kendal Town Council, the summer lunches scheme expanded to other parts of Kendal, and we were once again able to provide lunch for families in Hallgarth Community Centre including those eligible for free school meals. In the life of St Thomas's School members of the church are Governors, active parents, and volunteer in support roles. We are welcomed weekly for worship and assemblies, and have been invited to participate in teaching opportunities, set up prayer spaces for Easter and Christmas and host special services. We have continued to develop our well-established Messy Church congregation, making consistent contact with families in the course of the year and welcoming an average of 80 adults and children at our celebrations in the school hall.

In the autumn we hosted parallel Sunday night Alpha and Youth Alpha courses. Alpha bore fruit and Youth Alpha grew explosively and drew a very large group of young people together – further developing relationships with sister churches and creating new contacts with our youth work – and faith was found, discipleship encouraged, God's love and healing was experienced.

Through the autumn months preparation began in earnest for the Moving Mountains mission event planned for March 2018 – championed and facilitated by Rev Gavin Rushton. A series of events in and around Kendal was drawn together by a large ecumenical team of partners aiming to reach out to our community and share our faith in Jesus Christ.

Partnership

We are committed to partnerships locally and regionally from winter night shelter, town centre chaplaincy in Kendal, work with NISCU in Queen Katherine Secondary School, both in lessons and with the Christian Union. Youth Alpha was a wonderful example of collaborative working with leaders drawn from across four other churches.

We also value active relationships with wider local and international partners in mission, our 16 connections partners receive prayer and financial support (10% of church income), and we have held Samara's Aid appeals for refugees in the Middle East.

We continue to partner our sister church St Catherine's Crook and other local churches in the deployment of leaders and preachers for services.

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Annual Report

for the Year Ended 31 December 2017 (continued)

Mission Community

Partnership has been our aim wherever possible in recent years and in line with the "God for All" ecumenical strategy across the county, our PCC and churches across Kendal and the surrounding villages have continued to explore and embrace the creation of ecumenical Mission Communities here in Kendal Deanery. The planned shape of our Mission Communities follows the three existing Anglican Teams which means that we are renewing our relationship with the Two Valleys team of village churches west of Kendal and our Methodist neighbours, committing in the next two years to form a Mission Community. The other commitment for our Mission Communities is to work in partnership with churches across Kendal for ongoing mission – the Moving Mountains mission is a good first step in this renewed commitment.

Stewardship of our resources

We are enormously thankful for the generosity of so many who give regularly to St Thomas to enable the church's many ministries and our life together.

We are committed to practicing generosity with all our resources and we remain committed to giving 10% of income to partners in mission, and gave an increased Parish Offer - the financial contribution we make to the work and mission of the whole church through the Diocese of Carlisle. Good stewardship of our building is a high priority for the PCC, St Thomas's is a flexible and extremely well used resource – we continue to be an attractive venue for the church's activities and outside bookings. We are very thankful to all who care for the building – including Nicholas Stainforth who volunteers as groundsman for St Thomas's, and others involved in gardening, maintenance and flowers.

Risk review

The PCC has assessed the major risks to which the church is exposed and is satisfied that systems and procedures are in place to mitigate such risks and the potential impact upon the church should any of those risks materialise.

Financial review

The PCC sustained a deficit of £15,144 for the year. This was broadly in line with the budget approved by the PCC.

Total receipts on ordinary unrestricted funds were £250,956 and are detailed in the financial statements. The majority of this income comes from Church members by regular giving, together with the related Gift Aid.

Total payments on unrestricted funds were £271,829. This includes the Parish Offer of £87,568 which remains one of the largest outgoings providing for clergy costs as well as supporting mission and ministry elsewhere in the diocese. In addition £82,596 was spent directly by the church on staff costs whilst £24,760 was donated to missions and charities at home and overseas.

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for the Year Ended 31 December 2017 (continued)

The wider work of the Church reaches out into the community, and includes Mums and Toddlers, Families, Youth Work, and Cedars to name but a few. A total of £79,170 was spent during the year (including staff costs) reaching out to the local community.

Receipts to the restricted fund totalled £20,940 whilst £15,332 was spent in the year. There was an overall gain on the value of the investments of £121.

Legacy policy

At St. Thomas' we welcome gifts in wills however large or small, and we promise to use such gifts to make a significant difference in the spread and proclamation of the Gospel of the Lord Jesus Christ in this community and elsewhere.

The PCC recommends that gifts in wills are unrestricted, so that the funds can be used for whatever purpose is currently needed to extend the mission and ministry of the church. As an alternative to the restricted gift a letter of wishes can be attached to a will, which the PCC will endeavour to honour.

Substantial legacies will be used for significant projects, capital projects or substantial repairs, such as:

- meeting the cost of repairs arising from the Quinquennial inspection.
- meeting the cost of a mission project such as the Alpha Course, Messy Church,
- underwriting or funding a new member of staff for a fixed period.

Reserves policy

The Finance Committee reviewed the policy on reserves and brought the matter to the PCC for discussion when the budget was approved. The aim is to maintain a reserve equivalent to one month's unrestricted payments to cover emergency situations that may arise from time to time. The balance of £16,674 on the General Bank Account together with the £76,850 in the Cumberland Building Society at the year end covered this target. The PCC will endeavour to ensure reserves are held in sufficiently liquid assets while surplus reserves will enable the PCC to underwrite future staffing appointments.

There is a balance of £7,886 in the restricted fund as detailed in note 9. It is our policy to invest our surplus funds with the Cumberland Building Society.

Trust holding property

The church property is held by the trustees of a separate charity known as St Thomas's (Kendal) Trust. The current trustees of that charity are Christine Burgess, Tanya Bascombe and George Briggs.

Signed on behalf of the PCC:

The Revd George Briggs
Priest-in-Charge
16th April 2018

Parochial Church Council of St Thomas' Church Kendal
Statement of Parochial Church Council's Responsibilities
for the Year Ended 31 December 2017

The purpose of this statement is to distinguish the Parish Church Council's responsibilities for the accounts from those of the independent examiners as stated in their report.

Law applicable to Parochial Church Council in England & Wales requires the Council to prepare financial statements for each financial year which give a true and fair view of the Council's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Council should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Council will continue in operation.

The Council are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the church and which enable them to ascertain the financial position of the Council and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Parochial Church Council of St Thomas' Church Kendal
Independent Examiner's Report to the Parochial Church Council
for The Year Ended 31 December 2017

This report on the financial statements of the Parochial Church Council ("PCC") for the year ended 31 December 2017, which comprise the Statement of Financial Activities, the Balance Sheet and related notes is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the 2011 Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.144(2) of the 2011 Act does not apply and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to examine the accounts under section 145 of the 2011 Act; follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Holmes BSc FCA
Independent Examiner
Stables Thompson & Briscoe
Lowther House
Kendal
LA9 4DX

Parochial Church Council of St Thomas' Church Kendal

Statement of Financial Activities

for the Year Ended 31 December 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Income from:					
Donations and legacies	2(a)	224,473	2,915	227,388	226,885
Church activities	2(b)	10,681	9,008	19,689	17,172
Other trading activities	2(c)	14,375	-	14,375	9,020
Investments	2(d)	1,427	-	1,427	1,542
Other	2(e)	-	9,017	9,017	4,947
Total Income and endowments		<u>250,956</u>	<u>20,940</u>	<u>271,896</u>	<u>259,566</u>
Expenditure on:					
Charitable activities:					
Church activities	3(a)	261,829	15,332	277,161	288,337
Governance costs	3(b)	10,000	-	10,000	11,893
Total Resources Expended		<u>271,829</u>	<u>15,332</u>	<u>287,161</u>	<u>300,230</u>
Gains on Investments	5	<u>-</u>	<u>121</u>	<u>121</u>	<u>134</u>
Net income/(expenditure)		-20,873	5,729	-15,144	-40,530
Transfers between Funds	10	<u>11,101</u>	<u>-11,101</u>	<u>0</u>	<u>0</u>
Net Movement in Funds		-9,772	-5,372	-15,144	-40,530
Funds Reconciliation:					
Balances brought forward at 1st January 2017		206,239	13,258	219,497	260,027
Balances carried forward at 31st December 2017		<u>196,467</u>	<u>7,886</u>	<u>204,353</u>	<u>219,497</u>

Parochial Church Council of St Thomas' Church Kendal

Statement of Financial Activities

for the Year Ended 31 December 2016

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Income from:				
Donations and legacies	221,105	5,780	226,885	271,470
Church activities	10,297	6,875	17,172	17,037
Other trading activities	9,020	0	9,020	10,580
Investments	1,542	0	1,542	674
Other	0	4,947	4,947	996
Total Income and endowments	<u>241,964</u>	<u>17,602</u>	<u>259,566</u>	<u>300,757</u>
 Expenditure on:				
Charitable activities:				
Church activities	273,011	15,326	288,337	263,831
Governance costs	11,893	0	11,893	10,059
Total Resources Expended	<u>284,904</u>	<u>15,326</u>	<u>300,230</u>	<u>273,890</u>
 Gains on Investments	<u>0</u>	<u>134</u>	<u>134</u>	<u>17</u>
 Net income/(expenditure)	-42,940	2,410	-40,530	26,884
 Transfers between Funds	<u>11,563</u>	<u>-11,563</u>	<u>0</u>	<u>-</u>
 Net Movement in Funds	-31,377	-9,153	-40,530	26,884
 Funds Reconciliation:				
Balances brought forward at 1st January 2016	237,616	22,411	260,027	233,143
 Balances carried forward at 31st December 2016	<u><u>206,239</u></u>	<u><u>13,258</u></u>	<u><u>219,497</u></u>	<u><u>260,027</u></u>

Parochial Church Council of St Thomas' Church Kendal

Balance Sheet

as at 31 December 2017

	Notes	2017	2016
		£	£
Fixed Assets			
Tangible fixed assets	4	105,548	110,187
Investments at valuation	5	<u>1,459</u>	<u>1,338</u>
		107,007	111,525
Current Assets			
Debtors and prepayments	6	11,630	9,300
Short term deposits		77,500	82,073
Cash at Bank		<u>19,101</u>	<u>29,631</u>
		108,231	121,004
Current Liabilities			
Creditors due within one year	7	<u>-10,885</u>	<u>-13,032</u>
Net Current Assets		97,346	107,972
Net Assets		<u><u>204,353</u></u>	<u><u>219,497</u></u>
Parish Funds			
Unrestricted	8	196,467	206,239
Restricted	9	7,886	13,258
		<u><u>204,353</u></u>	<u><u>219,497</u></u>

Approved by the Parochial Church Council of the Parish Church of the St Thomas' Church Kendal on 16th April 2018 and signed on its behalf by:

The Revd George Briggs
Priest-in- Charge

Kevin Cook BSc FCA
Honorary Treasurer

The notes on pages 15 to 24 form part of these accounts.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017

1. Accounting Policies

Basis of Accounting

The accounts are prepared under the historical cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2015) - (Charities SORP (FRS 102)) and the Charities Act 2011.

The accounts are presented in sterling and rounded to the nearest £.

The primary objective of the charity is to promote the gospel of our Lord Jesus Christ according to the doctrine and practice of the Church of England. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about the charity's ability to continue as a going concern.

The church is a registered charity in England and Wales. The Trustees are the members of the PCC named on page 2. The registered office is St Thomas' Church, Stricklandgate, Kendal LA9 4QG.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by events are accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on the valuation of investments at the year end.

Resources Expended

Grants

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

Activities Directly Relating to the Work of the Church

The diocesan parish share is accounted for when due.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

Fixed Assets

Consecrated Property and Moveable Church Furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by the Charities SORP.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. Inalienable property has not been valued in the accounts.

Freehold Land and Buildings

Freehold buildings are depreciated on a straight line basis over 50 years. No depreciation is provided on freehold land.

Church Equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Equipment costing less than £500 has not been capitalised.

Investments

Investments are valued at market value at the year end.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with the CBF Church of England Funds, and at the Cumberland Building Society.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
2 Income and endowments				
a) Donations and legacies				
Planned giving	163,490		163,490	163,422
Loose collections	8,117		8,117	8,336
Legacies	2,685		2,685	0
Grants	455	2,915	3,370	5,780
Donations	12,005		12,005	12,160
Gift Aid Tax	37,721		37,721	37,187
	<u>224,473</u>	<u>2,915</u>	<u>227,388</u>	<u>226,885</u>
b) Church Activities				
Summer camps		3,267	3,267	2,885
One off events		406	406	1,395
Refresh weekend			0	427
PCC fees	1,484		1,484	1,573
Sundry income	9,197	5,335	14,532	10,892
	<u>10,681</u>	<u>9,008</u>	<u>19,689</u>	<u>17,172</u>
c) Other trading activities				
Lettings and catering	<u>14,375</u>		<u>14,375</u>	<u>9,020</u>
d) Investment Income				
Interest received	<u>1,427</u>		<u>1,427</u>	<u>1,542</u>
e) Other Income				
Rebuild Mexico/Toilet Twinning projects		<u>9,017</u>	<u>9,017</u>	<u>4,947</u>
Total Income and endowments	<u>250,956</u>	<u>20,940</u>	<u>271,896</u>	<u>259,566</u>

Parochial Church Council of St Thomas' Church Kendal

**Notes to the Financial Statements
for the Year Ended 31 December 2017 (continued)**

	Unrestricted Funds	Restricted Funds	Total 2017	Total 2016
3 Resources Expended	£	£	£	£
a) Church activities				
Mission and charitable giving				
Overseas and home mission	20,760	1,264	22,024	25,957
Barchester Fund	4,000		4,000	4,000
Bursaries	1,150		1,150	1,640
Rebuild Mexico/Toilet Twinning		6,466	6,466	4,387
Vicars hardship fund	0		0	636
Intern costs	2,553		2,553	1,310
Diocesan parish contribution	87,568		87,568	85,683
Childrens and family work				
Staff costs	20,034		20,034	20,062
Toddlers and DJs	3,349		3,349	1,862
Expenses	93		93	992
Youth work				
Staff costs	25,324		25,324	25,357
Equipment	0		0	1,110
Other expenses	2,174		2,174	473
Summer camp		6,061	6,061	7,001
Discipleship				
Working expenses of vicar	3,112		3,112	2,870
Working expenses of curate	776		776	0
Refresh expenses				627
Evangelism				
Accommodation costs	538		538	863
Alpha course	1,801		1,801	0
Messy church	678		678	977
Blessing the community	637		637	5,595
Fellowship				
Fellowship expenses	248	185	433	1,073
Worship				
Staff costs	0		0	9,054
Other expenses	0		0	3,600
Flowers and decorations	688		688	698
Expenses of one-off events		1,356	1,356	670
PCC fees to Diocese	600		600	743
Letting expenses	3,775		3,775	3,027
Parish resources	442		442	383
Support costs (see 3c)				
Administration costs	50,102		50,102	49,795
Building running costs	31,427		31,427	27,892
	<u>261,829</u>	<u>15,332</u>	<u>277,161</u>	<u>288,337</u>

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

	Unrestricted Funds £	Total 2017 £	Total 2016 £	
b) Governance Costs				
Accounts staff costs	4,648	4,648	4,688	
Independent Examiners fee	1,852	1,852	1,672	
Support costs (see 3c)	3,500	3,500	5,533	
	<u>10,000</u>	<u>10,000</u>	<u>11,893</u>	
c) Support Costs				
Administration costs				
Staff pension scheme	8,456	8,456	15,918	
Administration staff	18,594	18,594	18,755	
Training	3,873	3,873	2,289	
Postage	122	122	174	
Printing	2,769	2,769	3,059	
Telephone	1,549	1,549	1,517	
Food and consumables	2,320	2,320	2,325	
Computer and website costs	2,319	2,319	1,094	
Subscriptions	1,634	1,634	1,550	
Reference materials	848	848	252	
Office consumables	2,095	2,095	1,498	
Legal and professional	989	989	-	
Depreciation	8,034	8,034	6,897	
	<u>53,602</u>	<u>53,602</u>	<u>55,328</u>	
Building running costs				
Cleaner	5,538	5,538	5,430	
Electricity	3,847	3,847	4,075	
Gas	6,920	6,920	5,475	
Water	818	818	855	
Insurance	3,539	3,539	3,355	
Repairs and maintenance	8,279	8,279	6,233	
Cleaning supplies	1,340	1,340	1,323	
Depreciation	1,146	1,146	1,146	
	<u>31,427</u>	<u>31,427</u>	<u>27,892</u>	
Allocation of support costs:				
	Church activities	Governance costs	Fund raising	Total 2017
Administration costs	50,102	3,500	0	53,602
Building running costs	31,427	-	-	31,427
Total	<u>81,529</u>	<u>3,500</u>	<u>0</u>	<u>85,029</u>

Support costs have been allocated on a best estimate of the usage, both in nature and time.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

	2017	2016
d) Staff Costs	£	£
Wages and salaries	77,616	84,920
Staff recharged	-4,318	-4,048
Social security costs	4,890	5,431
Pension costs	<u>4,408</u>	<u>12,963</u>
	<u>82,596</u>	<u>99,266</u>

The average number of paid employees during the year was 5 (2016: 6). Of these, 2 were full time posts, 2 employees were on a job share, and the remaining employee was part- time.

There were no employees whose emoluments exceeded £60,000.

The PCC operated a Contributory Pension Scheme for employees which comply with auto enrolment provisions. All Employees were eligible under the auto enrolment provisions can join the scheme and currently make a contribution of 5% or 6% which are matched by the PCC.

No Additional Voluntary Contributions were made by the PCC in 2017 (2016: £9,780).

No trustees received remuneration as an employee of the church during the year (2016: £0).

Mr Rod and Mrs Muriel Redhead live rent free in the church's property at 79, High Garth, Kendal.

PCC members were reimbursed for travelling, subsistence and other expenses totalling £3,888 during the year (2016: £2,870).

Key management personnel was the Vicar who is paid by the Diocese.

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

	Freehold Land and Buildings £	Church Equipment £	Total £
4 Tangible Fixed Assets			
Cost			
At 1 January 2017	114,588	147,344	261,932
Additions		4,541	4,541
Disposals			<u>0</u>
At 31 December 2017	<u>114,588</u>	<u>151,885</u>	<u>266,473</u>
Depreciation			
At 1 January 2017	17,189	134,556	151,745
Charge for the year	1,146	8,034	9,180
On disposals		<u>0</u>	<u>0</u>
At 31 December 2017	<u>18,335</u>	<u>142,590</u>	<u>160,925</u>
Net Book Amount			
At 1 January 2017	<u>97,399</u>	<u>12,788</u>	<u>110,187</u>
At 31 December 2017	<u>96,253</u>	<u>9,295</u>	<u>105,548</u>

The property is held in the names of the trustees of St Thomas's (Kendal) Trust.

All the assets are unrestricted and used for charitable purposes.

	Restricted Funds	Total 2017
5 Investments		
Market Value		
At 1 January 2017	1,338	1,338
Net unrealised gains/(losses) in year	<u>121</u>	<u>121</u>
At 31 December 2017	<u>1,459</u>	<u>1,459</u>
Holdings as at 31 December 2017		
CBF Investment Trust Income Units	<u>1,459</u>	<u>1,459</u>

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

6	2017	2016
	£	£
Debtors		
a) Gift Aid receivable	8,869	9,047
Prepayments	259	253
Other debtors	2,502	0
	<u>11,630</u>	<u>9,300</u>
Short term deposits		
b) Unrestricted	<u>77,500</u>	<u>82,073</u>
Cash at bank		
c) Restricted	2,427	1,471
Unrestricted	16,674	28,160
	<u>19,101</u>	<u>29,631</u>

7 Liabilities falling due within one year	2017	2016
	£	£
Independent Examiners fee	1,500	1,664
Missionary and charitable giving	4,000	4,000
PAYE and NIC	2,111	1,112
Pension scheme	712	698
Sundry creditors and accrued expenses	2,562	5,558
	<u>10,885</u>	<u>13,032</u>

8 Analysis of Net Assets by Fund	Unrestricted	Restricted	Total
	Funds	Funds	2017
	£	£	£
Tangible fixed assets	105,548		105,548
Investments		1,459	1,459
Current assets	101,804	6,427	108,231
Current liabilities	-10,885		-10,885
Fund balance	<u>196,467</u>	<u>7,886</u>	<u>204,353</u>

Parochial Church Council of St Thomas' Church Kendal

Notes to the Financial Statements

for the Year Ended 31 December 2017 (continued)

	Other Funds
9 Restricted Funds	£
Balance at 1 January 2017	13,258
Incoming resources	20,940
Resources expended	-15,332
Investment gains	121
Transfers	-11,101
Balance at 31 December 2017	<u>7,886</u> =====

10 Transfers between Funds

The transfer from restricted funds during the year comprised the following:	£
Draw down of grant monies to pay Youth Work Co-ordinator	6,000
Donations for new cookers, transferred as paid from General	3,550
Restriction removed from Memorial Library and Bursary fund	2,966
Rebuild Mexico donations as some expenses paid from General	600
Sundry organisations dormant surpluses transferred	189
Surplus on one off event (The God Particle)	50
	<u>13,355</u>
Less payment from General Account for Summit Camp deficit in 2016	-1,751
Less payment from General Account for small overspent funds	-503
Net transfer in the Statement of Financial Activities	<u>11,101</u> =====

11 Post Balance Sheet Events

After the year end the PCC received a legacy of £38,549.